

**KENTUCKY BOARD OF LICENSURE FOR INTERPRETERS FOR THE DEAF AND HARD  
OF HEARING MEETING MINUTES  
December 16, 2025**

A meeting of the Kentucky Board of Licensure for Interpreters for the Deaf and Hard of Hearing was held at the Department of Professional Licensing located at 500 Mero Street, Frankfort, KY 40601 on December 16, 2025.

**MEMBERS PRESENT**

Marva Johnson  
Deborah Porter  
Edie Ryan  
Reb Kreutzer  
Hunter Bryant

**DEPARTMENT OF PROFESSIONAL LICENSING**

Jolene Shearer, Board Administrator  
Kristen Lawson, Commissioner  
Jeff Bardroff, Administrative Supervisor  
Chasity Wray, Finance

**MEMBERS NOT PRESENT**

Jessica Minges

**OTHERS**

Lilly Coiner, Legal Counsel  
Stephen Birch, Interpreter  
Shannon Grider, Interpreter

**GUESTS**

Elizabeth

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**CALL TO ORDER**

Marva Johnson called the meeting to order at 1:32 p.m.

**MINUTES**

A motion was made by Deborah Porter to approve the minutes of the August 5, 2025, Board Meeting. Motion, seconded by Hunter Bryant, carried.

**MONTHLY FINANCIAL REPORT**

The financial statement for the months ending August 31, 2025, was presented to the Board for review. No further action as required.

The financial statement for the months ending September 30, 2025, was presented to the Board for review. No further action as required.

The financial statement for the months ending October 31, 2025, was presented to the Board for review. No further action as required.

The financial statement for the months ending November 30, 2025, was presented to the Board for review. No further action as required.

**DPL UPDATE**

Commissioner Lawson reported that Jeff Bardroff has been detailed in to fill the open supervisor position.

Commissioner Lawson reported that Lyndsay Sipple has been promoted to Executive Staff Advisor.

Commissioner Lawson reported that interviews has been completed on the two open supervisor positions and waiting Personnel approval.

Commissioner Lawson also reported that she is working with Boards and Commissions on the expiring Board Member terms for the Board.

### **LEGAL COUNSEL REPORT**

Legal Counsel reported on the update of the supervisor list and non-resident list and that we can put a disclaimer on the website regarding both of these that requirements can be found in the regulations.

The Board took a five minute break at 1:56 p.m..

The Board returned to the meeting at 2:06 p.m..

### **LICENSURE STATUS REPORT**

A Licensure Status Report dated December 10, 2025, was presented to the Board for review. The report showed 81 full licensure applications had been approved since the August meeting, along with 3 temporary licenses. There are 709 active Full License and Temporary licenses active. No further action was required.

### **NEW BUSINESS**

Marva Johnson reported that she was still working on gathering the contacts for the Policy Committee.

The Board discussed the 2026 meeting dates. A motion was made by Reb Kreutzer to schedule February 20, 2026; May 15, 2026; August 21, 2026; and November 20, 2026 as the 2026 meeting dates. Motion, seconded by Edie Ryan, carried.

The Board discussed the open positions on the Board. A motion was made by Edie Ryan to elect Deborah Porter for Board Chair. Motion, seconded by Hunter Bryant, carried. A motion was made by Marva Johnson to elect Reb Kreutzer as Vice Chair. Motion, seconded by Edie Ryan, carried. A motion was made by Marva Johnson to elect Edie Ryan as Secretary/Treasurer. Motion, seconded by Reb Kreutzer, carried.

A motion was made by Deborah Porter to enter into closed sessions at 2:38 p.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(1)(k) may be discussed. Motion seconded by Reb Kreutzer, carried.

A motion was made by Reb Kreutzer to return to open session at 2:54 p.m. Motion, seconded by Deborah Porter, carried. No final action was taken in closed session.

### **OLD BUISNESS**

There was no Old Business to discuss.

### **COMPLAINTS COMMITTEE**

There were no complaints to present to the Board.

### **APPLICATIONS COMMITTEE**

Motion made by Marva Johnson to approve the approvals and denials and ratify the applications, renewals, audits, and CE provider applications reviewed and issued by the committee and Board Administrator from August 5, 2025 to December 15, 2025. Motion, seconded by Hutner Bryant, carried.

### **ADJOURN**

Motion was made by Edie Ryan to adjourn the meeting at 3:12 p.m. Motion, seconded by Deborah Porter, carried.